SREEKRISHNAPURAM V. T. BHATTATHIRIPAD COLLEGE
MANNAMPATTA,PALAKKAD
Reaccredited by NAAC with B' Grade

Minutes of the Meeting of IQAC with Heads of the departments held on 12/07/2018

Venue: IQAC Room

Members:
1. Dr Jayan Erancheri Illam (Chairman) Sd/ —
2. Shri. M. K. Narayanan (Head, Department of Sanskrit) Sd/ —
3. Dr. Geetha K. ((Head, Department of History)
4. Smt. Rashmi K. K. (Head, Department of Mathematics) Sd/ —
5. Smt Sathavathi K. (Head In-charge Department of Economics) Sd/ —
6. Shri. Sandeep K. (Head, Department of Physical Education) Sd/ —
7. Smt. Rathi K. (Head In-charge ,Department of Commerce and Management Studies)
8. Dr. Sandeep Narayan (Assistant Coordinator, Department of Mathematics) Sd/ —
9. Dr. Saritha Namboodiri, (Co-oridinator, IQAC, Department of Computer Science) Sd/ —

Principal welcomed the members for the first meeting of Heads of the department after the reopening of the College for the academic year 2018-19.

Item No.	Item	Decision
1.0	University Academic Calendar	The University Academic calendar for the year 2018-19 was placed before the body.
1.1	UG Course Calendar	The Academic Course Calendar for the II Term for I Semester Undergraduate Courses prepared by IQAC was approved by the HOD's
1.2	PG Course Calendar	Academic Course Calendar for I and III Semester Post Graduate Courses was approved by the PG Heads.
1.3	Induction Program	The induction program at department Level was charted.
1.4	Student Survey	HOD's were briefed about the conduct of student survey and the appointment of Asish and Sathvathy of Department of Economics as conveners.
1.5	Conduct of National Seminar/Workshop	All departments were asked to submit their proposal for conduct of Seminar/ Workshop
1.6	Scholar Support Programs and Walk with the Scholar programs	Initiation of Scholar Support Programs and Walk with the Scholar programs for the year 2018-19 were discussed.
1.7	One day Workshop on the use of Smart Board	To be conducted on 14/08/2018

Principal
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Minutes of the Meeting of IQAC with Heads of the departments held on 31/08/2018

Venue: IQAC Room

Members:
1. Dr Jayan Erancheri Illam (Chairman)   Sd/-
2. Shri. M. K. Narayanan (Head, Department of Sanskrit) Sd/ –
3. Dr. Geetha K. ((Head, Department of History) Sd/ –
4. Smt. Rashmi K. K. (Head, Department of Mathematics) Sd/ —
5. Smt Sathavathi K. (Head In-charge Department of Economics) Sd/_
6. Shri. Sandeep K. (Head, Department of Physical Education) Sd/ –
7. Smt. Rathi K. (Head In-charge ,Department of Commerce and Management Studies) Sd/_
8. Dr. Sandeep Narayan (Assistant Coordinator, Department of Mathematics) Sd/ —
9. Dr. Saritha Namboodiri, (Co-oridinator, IQAC, Department of Computer Science) Sd/_

Principal welcomed the members for the first meeting of Heads of the department after the reopening of the College for the academic year 2018-19.

Item No.	Item	Decision
1.0	Internal examination	Conducted
1.1	Academic Audit Review	Academic audit conducted in July
1.2	Natural Disasters And Its Impact On Indian Economy	Economics Department proposes to conduct the National Seminar in October 2018
1.3	Big Data Analytics Using Hadoop	Computer Science Department proposes to conduct the National Seminar in September 2018

The meeting came to an end at 4:30 pm.

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Minutes of Meeting of IQAC held on 21/12/2018

Venue: IQAC Room

Members:
1. Dr Jayan Erancheri Illam (Chairman) Sd/ —
2. Shri. M. K. Narayanan (Head, Department of Sanskrit) Sd/ —
3. Dr. Geetha K. ((Head, Department of History) Sd/ —
4. Smt. Rashmi K. (Head, Department of Mathematics) Sd/ —
5. Smt Vijaylakshmi K. K. (Head, Department of Economics) Sd/ —
6. Shri. Sandeep K. (Head, Department of Physical Education) Sd/ —
7. Smt. Bindu T. (Head, Department of Commerce and Management Studies) Sd/ —
8. Dr. Sandeep Narayan (Assistant Coordinator, Department of Mathematics) Sd/ —
9. Dr. Saritha Namboodiri, (Co-oridinator, IQAC, Department of Computer Science) Sd/ —
10. Smt Parvathy (Head Accountant, Non Teaching Staff)
11. Sri Madambi Sankaran Namboothiri (Non Teaching Staff)
12. Sri Jayaraman Namboothiri (Management, Sree Sankara Trust)) Sd/ —
13. Sri Sagar (Student, College Union Chairman)
14. Sri Shaju Sankar (Advocate Local Society Member) Sd/ —
15. Sri Achuthanandan G. R (Alumni)
16. Sri Chamy (PTA Vice President)

Principal welcomed the members for the meeting of Heads of the department.

Item No.	Item	Decision
1.0	Submission of AQAR 2017-18	Approved and decided to post it by 27/12/2018
1.1	Suggestion to form New sub committees on the basis of seven Criteria	Sub-committees constituted

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Minutes of the Meeting of IQAC with Heads of the departments held on 04/02/2019

Venue: IQAC Room

Members:
1. Dr Jayan Erancheri Illam (Chairman)   sd / -
2. Shri. M. K. Narayanan (Head, Department of Sanskrit)
3. Dr. Geetha K. ((Head, Department of History)   Sd / —
4. Smt. Rashmi K. (Head, Department of Mathematics) sd / —
5. Smt Vijaylakshmi K. K. (Head, Department of Economics) sd / —
6. Smt. Bindu T. (Head,Department of Commerce and Management Studies) sd / —
7. Shri Arvind P. (Department of English)   Sd / —
8. Shri Kamal Raj, (Department of Commence)
9. Dr. Ashish (Department of Economics)   sd / —
10. Dr. Vijayasree K. V. (Department of Hindi) sd / —
11. Smt. Subha I. N., (Department of Computer Science) sd / —
12. Smt. Sathyavathy(Department of Economics) sd / —
13. Sri. Sadeep K, (Head, Department of Physical education) sd / —
14. Dr. Sandeep Narayan (Assistant Coordinator, IQAC, Department of Mathematics) sd / —
15. Dr. Saritha Namboodiri, (Co-oridinator, IQAC, Department of Computer Science) sd / —

Principal welcomed the members for the meeting of Heads of the department.

Item No.	Item	Decision
1.0	UG Course Calendar	The Academic Course Calendar for the II Term for I Semester Undergraduate Courses prepared by IQAC was approved by the HOD's
1.1	PG Course Calendar	Academic Course Calendar for II and IV Semester Post Graduate Courses was approved by the PG Heads.
1.2	Internal Examination	To be conducted timely
1.3	Extension activity	To be initiated
1.4	Certificate Course	Two month Hardware Course and MS Office to be conducted by the department of Computer Science from Feb IInd week
1.5	Seminars/Workshops	1. National Seminar On "Linear Algebra And Its Applications" in Febrauary 2019 Department of Mathematics. 2. National Seminar on Financial Derivatives by the Dept. of Commerce in February 2019.

1.6	Interaction with Alumni	Career Guidance in Logistics Dept of Economics on Feb 6, 2019.
1.7	Sub-Committee meetings scheduled	Meeting of the Criteria sub-committees to be held from Feb IInd week onwards
1.8	Internal Audit	Internal Audit to be conducted by external expert in March.

The meeting came to an end at 4:30 pm.

Principal
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Minutes of the Meeting of IQAC held on 18/03/2019
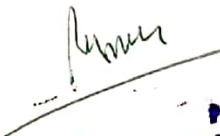
Venue: PRINCIPAL's Chamber

Members:
1. Dr Jayan Erancheri Illam (Chairman) Sd/–
2. Shri. M. K. Narayanan (Head, Department of Sanskrit) Sd/–
3. Dr. Geetha K. ((Head, Department of History) Sd/–
4. Smt. Rashmi K. (Head, Department of Mathematics) Sd/–
5. Smt Vijaylakshmi K. K. (Head, Department of Economics) Sd/–
6. Shri. Sandeep K. (Head, Department of Physical Education) Sd/–
7. Smt. Bindu T. (Head,Department of Commerce and Management Studies) Sd/–
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13. Sri Sagar (Student, College Union Chairman)
14. Sri Shaju Sankar (Advocate Local Society Member)
15. Sri Achuthanandan G. R (Alumni) Sd/–
16. Sri Chamy (PTA Vice President)

Agenda

Item No.	Item	Decision
1.0	Workshop On Latex	Computer Science Department proposes to conduct the National Seminar in March 2019
1.1	A Talk On Natural Language Processing	Computer Science Department proposes to conduct the National Seminar in April 2019
1.2	Internal Audit for the year 2018-19	To be conducted in November

Principal
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